

Vesta CDV – Billable Hours

Introduction

CDS employers may now view a breakdown of the weekly authorized hours when completing visit maintenance in Vesta CDV.

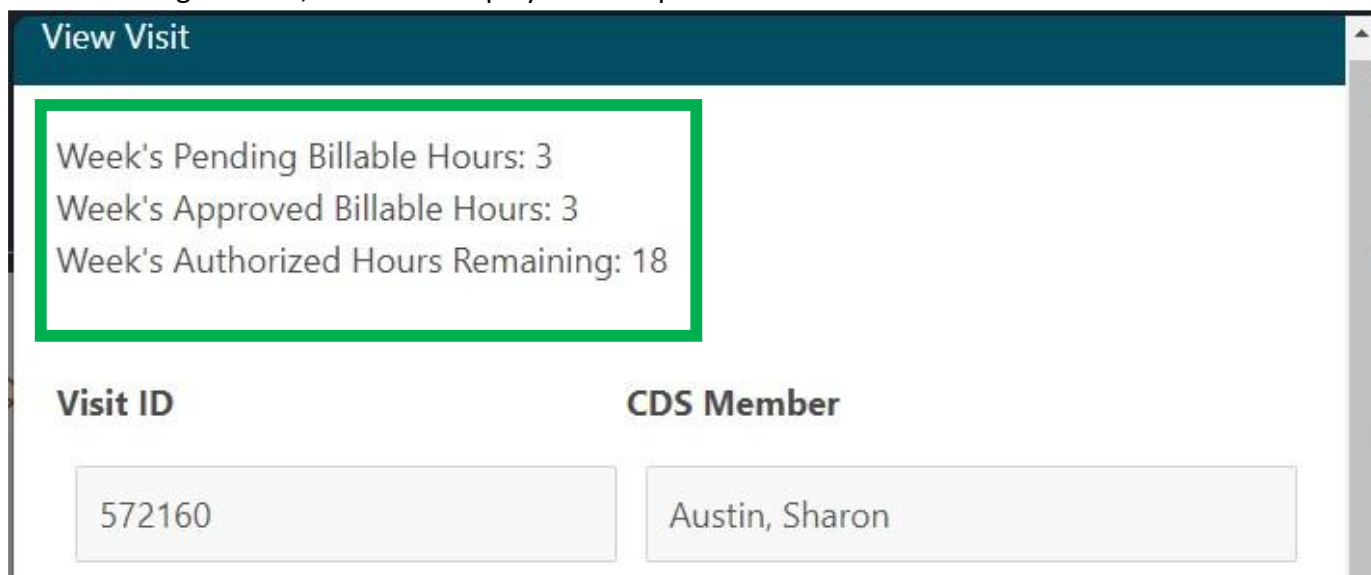
- **Week's Pending Billable Hours** – This is the total of all billable hours for pending visits in the week for the same program/service. This total includes visits that have not been approved by FMSA or CDS employer or had visit maintenance completed.
- **Week's Approved Billable Hours** – This is the total of all approved (by CDS employer and FMSA) billable hours in the week for the same program/service. For members with Option 3, only FMSA approved visits are included in this total.
- **Week's Authorized Hours Remaining** – These are the hours remaining after the week's approved billable hours have been deducted from the weekly authorized hours, for the same program/service.

Important: Weekly authorized hours are based on authorized hours associated with the member's authorization or individual plan of care. This information is managed by the financial management services agency (FMSA) for each member in Vesta Web.

Viewing Billable Hours:

Form 1722 Option 1, 2, and 3: Viewing a Visit

1. From Vesta CDV/My visits, select the **action button**  > **View Visit**.
2. When viewing the visit, the hours display at the top of this visit.



View Visit	
Week's Pending Billable Hours: 3 Week's Approved Billable Hours: 3 Week's Authorized Hours Remaining: 18	
Visit ID	CDS Member
572160	Austin, Sharon

Form 1722 Option 1 Completing Visit Maintenance

1. From Vesta CDV/My visits, select the **action button**  > **Edit Visit**.
2. When editing the visit, the hours display at the top of this visit.

Edit Pending Visit Information

Week's Pending Billable Hours: 3

Week's Approved Billable Hours: 3

Week's Authorized Hours Remaining: 18

EVV Actual Time In 

01:30 PM

Unlink

EVV Actual Time Out 

Link

Important: The week timeframe is determined by the Visit Date of the visit and it gets the Sunday before through Saturday. For Example:

- A visit on 3/24/21 will get the week range of 3/21 – 3/27
- A visit on 3/28/21 will get the week range of 3/28 – 4/3

Viewing Authorized Hours

1. From the Vesta CDV menu, select **My Profile**.
2. Select the Member if applicable.
3. The weekly authorized hours appear under each authorization under My Services. Questions or changes to these hours should be directed to the FMSA.

Payer: HHSC Fee For Service LTC Programs

Program: CLASS

Vesta Service Account Number: 100

Service: CDS CFC PAS/HAB

Start Date: 01/01/2020

End Date: 01/01/2023

Current Week's Authorized Hours: 21

Current Week's Billable Hours: 0

Current Week's Authorized Hours Remaining: 21